En

KEY STAGE
2

LEVELS
3–5

English Writing

Writing Test

Longer Task:
Instructions and Planning

Your teacher will read through this booklet with you.

You will have 45 minutes for your longer piece of writing, including up to 10 minutes for planning. You may start your writing as soon as you have finished planning.
Guest Appearance

Your headteacher wants to invite someone well-known into the school to work with pupils for a day.

The person could be a children’s writer, a sportsperson, a chef or someone else suggested by pupils.

Your headteacher wants to know the name of the person you would like to come and why she or he would be a good choice.

You could choose a real person or an imaginary character.

Your task is to write a letter to your headteacher to explain who you would like to invite and persuade your headteacher why this is a good idea.
Planning

Your choice of guest:

- Children's writer
- Sportsperson
- Chef
- Your own choice

What the person could do on their visit:

Words and phrases to persuade your headteacher about your choice:

Think about:
- how to start your letter
- what interesting details to include
- how to end your letter.