

Key stage 1

English grammar, punctuation and spelling

Administering the modified large print (MLP)
version of Paper 1: spelling

Key stage 1 tests are designed to be taken at the end of the key stage 1 programme of study. It is suggested that schools administer the tests during **May**, to help inform the support that can be given to pupils ahead of their transition to key stage 2.

Schools may choose to administer the non-statutory key stage 1 tests under test conditions. To help maintain the integrity of the tests for those doing so, we ask that all schools treat all test materials as confidential from when they are received until **Monday 3 June 2024**.

Pack contents:

- Administration instructions for the MLP key stage 1 English grammar, punctuation and spelling test Paper 1: spelling (overleaf)
- One copy of the MLP Paper 1: spelling

For test administration

2024 key stage 1 English grammar, punctuation and spelling test

The key stage 1 English grammar, punctuation and spelling test consists of 2 papers. The papers should be administered in order. Pupils do not have to sit both papers on the same day. If both papers are administered on the same day, pupils may benefit from a break between papers. Both papers can be administered to the whole class, smaller groups of pupils or on an individual basis.

Paper 1: spelling

The following information explains how to administer the modified large print (MLP) version of the key stage 1 English grammar, punctuation and spelling test Paper 1: spelling. Modified test administration guidance is available at www.gov.uk/sta. The transcript for administration of the test is included in these instructions.

Format	<ul style="list-style-type: none">● Paper 1: spelling consists of an answer booklet for pupils to complete and a test transcript to be read by the test administrator. The transcript is included in this guidance.● It is expected that the standard version of the test will take approximately 15 minutes to complete, but it is not strictly timed. Pupils using MLP versions are automatically entitled to up to 100% additional time.● Changes have been made to the layout of some parts of the standard test paper to create the MLP version.● You should not refer to the standard test questions when administering this test.● It is at your discretion to choose when, or if, pupils require a break during the test or whether, if appropriate, to stop the test early.● The paper includes a practice question for you to use to introduce the contexts and question type to pupils. Test administrators should allow additional time to go through the practice question with pupils.
Equipment	<ul style="list-style-type: none">● Each pupil will need the equipment specified below:<ul style="list-style-type: none">● a pencil or blue or black pen.● Rubbers are allowed, but please encourage pupils to cross out answers they wish to change instead of rubbing them out.● Pupils may use the following, if this is normal classroom practice:<ul style="list-style-type: none">● computers, technical or electronic vision aids, including low-vision aids such as closed-circuit television or JOCR scanners● highlighter pens.● Pupils are not allowed:<ul style="list-style-type: none">● a dictionary or thesaurus● electronic spell checkers● bilingual word lists or electronic translators.
Assistance	<ul style="list-style-type: none">● Pupils should not require any assistance during the administration of Paper 1: spelling. You should ensure that nothing you say or do during the test could be interpreted as giving pupils an advantage, for example, indicating that an answer is correct or incorrect, or suggesting the pupil look at an answer again.● You should take care not to overemphasise spelling when reading out the words that pupils need to spell.
Guidance for specific questions	<ul style="list-style-type: none">● The answer lines in the spelling answer sheet are numbered. You should use these numbers to help pupils to locate the correct line to write on before reading the sentence aloud, including the missing word for pupils to spell.● Alternatively, pupils may write their spellings in a numbered list on plain paper.

Before the test begins	<ul style="list-style-type: none"> Review the list of pupils with particular individual needs, for example, pupils who may need a rest break, a scribe or a transcript made at the end of the test. Ensure you know how to administer any access arrangements correctly by referring to the 2024 key stage 1 access arrangements guidance.
What to do at the start of the test	<ul style="list-style-type: none"> Check seating is appropriately spaced and that no pupil can see another pupil's test paper. Check pupils do not have mobile phones or other disruptive items. Check pupils do not have any materials or equipment that may give them extra help. Ensure each pupil who needs it has one MLP copy of Paper 1: spelling.
How to introduce the test	<ul style="list-style-type: none"> It is important to brief pupils fully at the start of each test. Use these instructions to introduce Paper 1: spelling. The wording of these instructions can be adapted, provided the meaning is retained. <p><i>This is the English grammar, punctuation and spelling test</i> <i>Paper 1: spelling.</i></p> <p><i>The test will take around 30 minutes. This includes your additional time allowance.</i></p> <p><i>You should have Paper 1: spelling in front of you.</i></p> <p><i>Write your name on the front of your answer booklet.</i></p> <p><i>When we are doing the test, if you want to change an answer, you should put a line through it or rub out the answer you do not want to be marked.</i></p> <p><i>You need to work on your own. You should think of your own answers and you should not talk about them with anyone else.</i></p> <p><i>Do you have any questions?</i></p> <p><i>Now turn to page 2.</i></p> <p><i>There is one practice question that we'll do together.</i></p> Read the practice spelling to the pupils. <p><i>The word is when.</i></p> <p><i>When is sports day?</i></p> <p><i>The word is when.</i></p> Check all pupils have understood that 'when' should be written in the first blank space. Explain that you will now read the rest of the sentences and the missing words. Leave at least a 12-second gap between spellings. The target words may be repeated if needed. The 20 spellings should be read as follows: <ol style="list-style-type: none"> Give the spelling number Say: <i>The word is...</i> Read the context sentence Repeat: <i>The word is...</i> You should take care not to overemphasise spelling when reading out the words.

Spelling

Spelling 1: The word is **dive**.

I am learning to **dive** in my swimming lesson.

The word is **dive**.

Spelling 2: The word is **later**.

I am going to the shops **later**.

The word is **later**.

Spelling 3: The word is **think**.

Think of a good game.

The word is **think**.

Spelling 4: The word is **move**.

Jack wanted to **move** next to his friend.

The word is **move**.

Spelling 5: The word is **found**.

She **found** her tissues in her bag.

The word is **found**.

Spelling 6: The word is **dance**.

Jordan is learning to **dance**.

The word is **dance**.

Spelling 7: The word is **other**.

He crossed to the **other** side of the road.

The word is **other**.

Spelling 8: The word is **puff**.

Mo blew out the candles with one **puff**.

The word is **puff**.

Spelling 9: The word is **shy**.

My sister is quiet and **shy**.

The word is **shy**.

Spelling 10: The word is **coldest**.

Amaya wore her gloves on the **coldest** day.

The word is **coldest**.

Spelling 11: The word is **also**.

I like drawing but I **also** like reading.

The word is **also**.

Spelling 12: The word is **worked**.

We **worked** hard to finish the project.

The word is **worked**.

Spelling 13: The word is **tried**.

He **tried** the soup for lunch.

The word is **tried**.

Spelling 14: The word is **pancakes**.

We eat **pancakes** for a treat.

The word is **pancakes**.

Spelling 15: The word is **biggest**.

I let her have the **biggest** slice of pizza.

The word is **biggest**.

Spelling 16: The word is **phonics**.

We are learning **phonics** at school.

The word is **phonics**.

Spelling 17: The word is **catches**.

The goalkeeper **catches** the ball.

The word is **catches**.

Spelling 18: The word is **beautiful**.

The sunset was **beautiful**.

The word is **beautiful**.

Spelling 19: The word is **fudge**.

Fudge is a type of sweet.

The word is **fudge**.

Spelling 20: The word is **usual**.

It was **usual** to have a story before home time.

The word is **usual**.

- **You should now read all 20 sentences again.**
- Give the pupils the opportunity to make any changes they wish to their answers.
- At the end of the test say:

This is the end of the test. Please stop writing.

What to do at the end of the test	<ul style="list-style-type: none"> • If you need to make a transcript of a test script, complete it with the individual pupil at the end of the test under test conditions. Particular care should be taken to ensure accurate transcriptions are made and the pupil's spellings are not corrected or amended.
Marking the test	<ul style="list-style-type: none"> • Use the key stage 1 test mark schemes to mark the test, following both the general guidance and any specific guidance for each question. There are no modified mark scheme amendments for this test paper. • Be sympathetic to the fact that the handwriting of pupils with visual impairment may be of inconsistent size and formation.

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